

Rochelle Park Board of Education
Regular Meeting 6:30 P.M.
Agenda
March 12, 2024

I. Call to Order

II. Roll Call

Board Member	Present	Absent
Mr. Scott Kral, Vice President	X	
Ms. Christina Holz	X	
Mr. Joseph Marolda		X
Mr. Jorge Martinez Jr.	X (6:53)	
Ms. Elaine Rainone	X	
Mr. Charles Schaadt	X	
Mr. Matthew Trawinski, President	X	

Others Present:

Dr. Sue DeNobile, Superintendent

Dr. James Riley, Business Administrator/Board Secretary

Mrs. Ellen Kobylarz, Board Recording Secretary

III. MEETING NOTICE STATEMENT

Mr. Trawinski

In accordance with Chapter 231, Public Law 1975 of the Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. Notices announcing the date, time and place for this Regular Meeting were sent at least 48 hours prior to the time of this meeting to all concerned individuals, associations and sent to the, The Record, and The Our Town, posted on the district website.

IV. EXECUTIVE SESSION

Mr. Trawinski

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters pursuant to NJSA 10:4-12 which include personnel, legal, policy, HIB, safety, and confidential student matters.

V. CALL TO ORDER and FLAG SALUTE

Mr. Trawinski called the public portion of the meeting open at 7:40 PM

VII. PUBLIC COMMENT (Agenda Items Only)

Mr. Trawinski

The Board of Education reserves the right to hold public comment on agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person. Citizens should come to the podium, sign in, and give their name and address when recognized to speak.

No public was present at the meeting

VIII. ITEMS FOR BOARD ACTION - Resolutions

ROUTINE MATTERS:

R1. Emergency & Crisis Situations

RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the following Bus Drill for the Rochelle Park School District.

Bus Drill:
 Date/Time March 1, 2024 9:00 AM-10:00 AM
 School/Location: Midland School #1- Visitor Parking Lot
 Route Number: Not applicable
 Grades: All grade levels (PreK - Grade 8)
 Supervised by: Dr. Courtney Carmichael

R1–Motion:Mr. Martinez Jr. Second: Ms. Holz
 Roll Call 6-0
 Motion carried

ADMINISTRATION

None

CURRICULUM AND INSTRUCTION

C1. Class Trip

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following listed class trips for the 2023-2024 school year, paid from Student Activities:

	Grade Level	Location	Date	Cost
a.	SC-3/5	Bagel Supreme	3/20/24, rain date 3/21/24 5/8/24, rain date 5/9/24	\$5.00 per visit pd by parent
b.	SC 3/5	Rochelle Park Post Office	4/12/2024, rain date 4/15/24	N/A

C1–Motion: Ms. Holz Second: Ms. Rainone
 Roll Call 6-0

FINANCE

F1. 2024-2025 PRELIMINARY BUDGET

BE IT RESOLVED, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves submission of the preliminary 2024-2025 school district budget to the Executive County Superintendent of Schools, with a total budget of \$16,750,777 with \$13,893,625 to be raised by local tax levy for the General Fund and the following fund expenditures:

11 Fund Current Expense \$16,089,747
 12 Fund Capital Outlay \$
 20 Fund Special Projects \$ 189,842

40 Fund Debt Service \$ 471,188

ADDITIONALLY, \$310,984 to be raised by local tax levy for the payment of previously voter approved Debt Service.

And to advertise said tentative budget in the Bergen Record & Our Town Newspapers in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Rochelle Park Board of Education located at 300 Rochelle Ave., Rochelle Park on March 26, 2024 at 7:30 p.m., for the purpose of conducting a public hearing on the budget for the 2024-2025 School Year.

F2. TRAVEL AND RELATED EXPENDITURES FOR 2023-2024

WHEREAS, the Rochelle Park Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Rochelle Park Board of Education established \$15,000.00 as the maximum travel amount for the current school year and has expended \$5,155.87 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$15,000.00 for the 2024-2025 school year.

F3. ADJUSTMENT FOR HEALTHCARE COSTS

BE IT RESOLVED, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the tentative budget adjustment for increase costs of health benefits in the amount of \$42,266. The additional funds will be used to pay for the additional increases in health benefit premium costs.

F4. Approval of Contract-LAN Associates

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Revised contract #2.2500.0-#24-248 dated March 6, 2024, with LAN Associates for the development of design specification and drawings, bidding and award of contract, and construction administration services for gymnasium floor remediation and replacement:

1. Design Specifications & Drawings	\$13,235
2. Bidding & Award of Contract	\$2,500
3. Construction Administration	<u>\$4,250</u>
Total Professional Services:	\$19,985

F1-F4

Motion Ms. Holz Second Mr. Kral

Roll Call F1- 4-2 (Ms Rainone, Mr. Trawinski)

F2- 6-0

F3- 4-2 (Ms. Rainone, Mr. Trawinski)

F 4-5-1 (Mr. Trawinski)

Motions Carried

PERSONNEL

P1. Appointments-Non-Certificated/Certificated

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the following approval from February 27, 2024 to include the account number..

	Name	Role	Salary	Start	Replaces	Account #
c	Lauren Hemmerling	Leave Replacement Paraprofessional	\$23.53 hr	2/12/2024	#10053XXX	11-000-217-106-000

P2. Rescind- Appointment

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education rescind the appointment from February 27, 2024 agenda of the following non-certificated staff.

	Name	Role	Salary	Start	Replaces	Account #
b	Daniel Kasten*	Custodian	\$47,200.00 (prorated)	3/4/2024	Albert Serpineto	

P3. Appointments-Temporary Position

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the appointment of Jessica DiCoru for a temporary leave replacement, from March 11, 2024 to the end of the leave for employee #07899 teaching two periods per day of Grade 5 Resource Replacement ELA (Reading?Writing).

	Name	Role	Salary	Start	Replaces	Account Number
a.	Jessica DiCori	Temporary Leave Replacement Teacher	\$72.27 hr. at her current rate for 90 minutes of instruction/prep time per day	3/11/2024	#07899	

P1 – P3 Motion: Ms. Rainone Second: Ms. Holz
Roll Call 6-0
Motion Carried

VIII. Public Comment (Agenda and non-agenda items)

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minutes per person. Citizens should come to the podium, sign in, and give their name and address when recognized to speak.

No public was present at the meeting

IX. Announcements

The next Regular Meeting will be held on March 26, 2024 at 7:30 P.M. in the Midland School Gymnasium, and will include the 2024-2025 School Budget Hearing. Executive session will be held prior at 6:30PM.

X. Executive Session

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters pursuant to NJSA 10:4-12 which include personnel, legal, policy, HIB, safety, and confidential student matters.

Action may be taken.

XI. Adjournment

The meeting adjourned at 10:30 PM all in favor.

This document is subject to additions, withdrawals, and modifications without notice.